Qkr! SETTINGS

On the start up screen choose to reveal settings

Swipe left to return back your school main screen.

Reset Password

Choose Edit
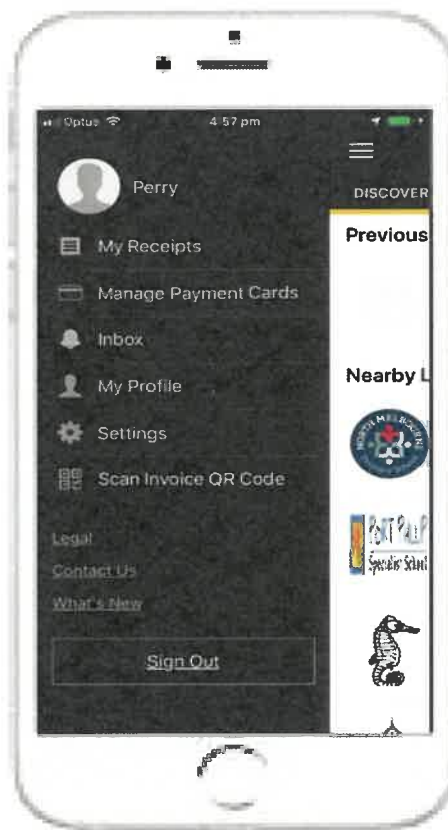
Choose

1/ **My Receipts**-to view your receipts

2/ **Manage Payment Cards**- to Add, Edit or Delete a card.

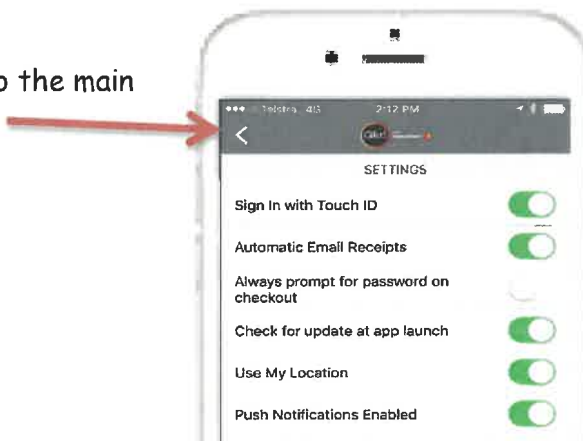3/ **Inbox**- view Push Notification messages

4/ **My Profile**- enables the editing of name, email and password

4/ **Settings** -reveal more options (screen shot below)

5/ **Sign Out**- Registration sign out.

Choose to return to the main screen

Viewing Receipts

Receipts of purchases can be viewed on your phone and emailed to you.
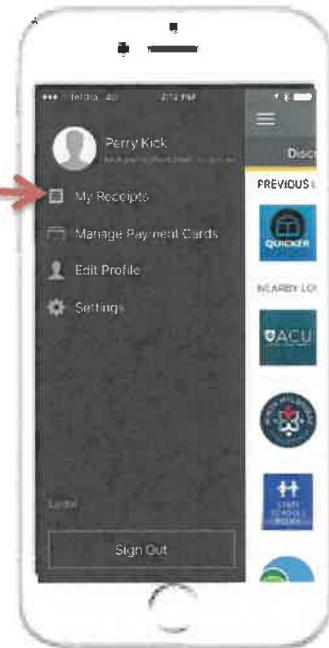
Viewing receipts on your phone.

Select My Receipts

You will be required to enter your password

Receipts of your purchases will be displayed

Select the receipt to view in greater detail.

Cancelling an order

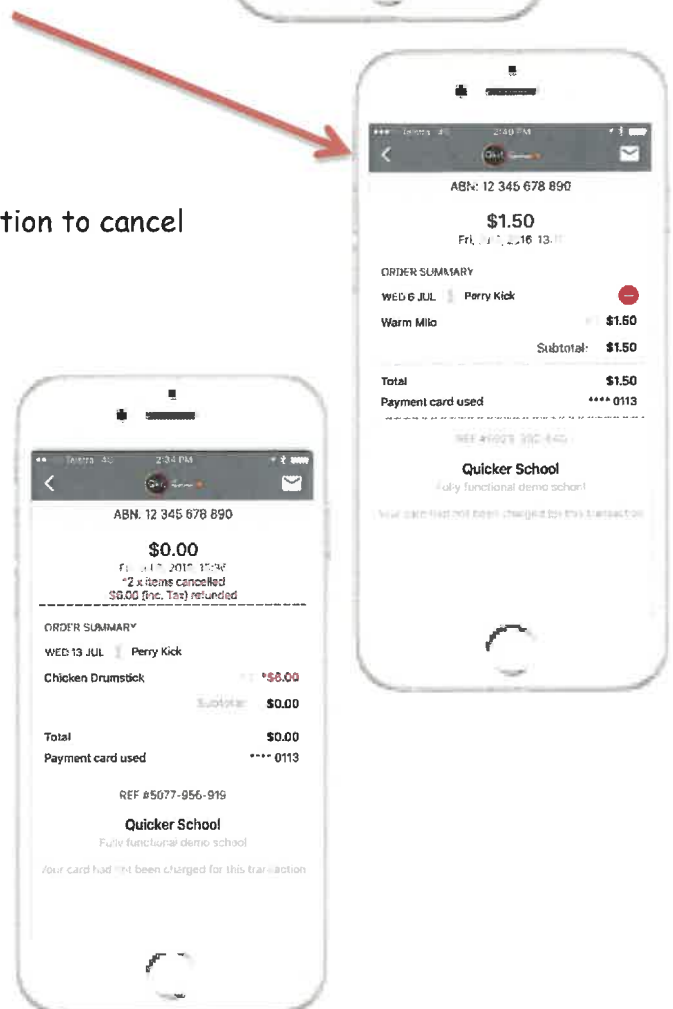Using the 🔴 button you will be given the option to cancel all or individual items.

> *NOTE*
> Cancelling items must be done
> before the cut-off date.

Money is credited to the users account
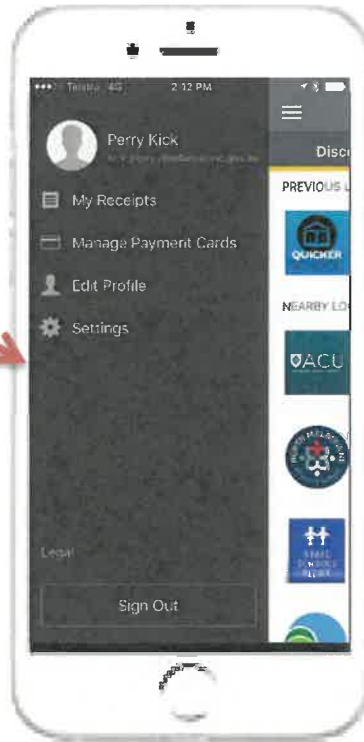until the next purchase
in that department.

This will be identified in red in the transaction
Spreadsheet.

This process is automatic and
you are not required to do anything.

Send receipts to your email

Choose Settings

Perry Kick

- My Receipts
- Manage Payment Cards
- Edit Profile
- Settings

PREVIOUS

NEARBY LO

Legal

Sign Out

Emailing Receipts

Turn on 'Automatic Email Receipts'

Receipts will now be sent to the email address you have previously entered into Qkr.

2:12 PM

SETTINGS

Sign In with

Automatic Email Receipts

Always prompt for password on checkout

Check for update at app launch

Use My Location

Push Notifications Enabled

Qkr Version 5.0.1.21
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