



Rosary School

Instructions: How to access RRHAN-EC training for volunteers

1. Go to <https://www.plink.sa.edu.au>
2. Click on the **Create account** box for Non Department for Education staff

Department for Education staff

Department for Education staff members (and contractors) can select the button below to login using your EdPass details, whether you are a first time user or existing user. Department for Education staff receive full access to the plink catalogue. Login now to see all of the training opportunities available.

[Department for Education staff - click here](#)

Non Department for Education staff

Volunteers, staff from non Government (CESA & AISSA) schools, governing council members, and many other user groups can sign up to plink to access 'Responding to Risks of Harm, Abuse and Neglect - Education and Care (RRHAN-EC)' and other online courses. Signing up is free and easy, all you need is your own email address.

[Create account](#) or [Login](#)

3. Fill in the details then click I accept the [Terms of Use](#) and follow the prompts to login.

plink. Home Login Help & FAQ

Create a plink account (for non-Department for Education staff)

This is where people who are not employed by the Department for Education or Department for Child Protection (DCP) sign up to access online induction and training, including 'Responding to Abuse and Neglect - Education and Care (RAN-EC)'.

What account type should I select?

Select account type *

7 - Other ▼

Contact email address *

Choose your password *

Please repeat your password *

First name *

Last name *

Home phone

I accept the [Terms of Use](#)

4. Once you have logged in this page should appear, select the Volunteers RRHAN-EC Fundamentals course.

The screenshot shows the 'plink.' website home page. At the top, there are navigation links for 'Home', 'My Sessions', and 'Help & FAQ'. Below the header, there is a 'Welcome to plink' section with a date of '28 Jun 2021 12:00' and a 'How to use plink' section. The main content area is titled 'Other RRHAN-EC courses' and lists four courses:

- Teachers Registration Board renewal: RRHAN-EC fundamentals course only (other)
- Bus drivers: RRHAN-EC Fundamentals course only (other)
- Masterclass and fundamentals for NEW staff or staff with expired certificate: RRHAN-EC (other)
- Volunteers: RRHAN-EC Fundamentals

A yellow arrow points from the text above to the 'Volunteers: RRHAN-EC Fundamentals' course card.

5. When this page opens – click Register

The screenshot shows the course page for 'Volunteers: RRHAN-EC Fundamentals'. The page includes a 'Description' section with the following text:

This is the 2 hour online fundamentals course only.
Do not register for this course if you also need the masterclass.
Go back to the previous screen and select the course called Masterclass and fundamentals for NEW staff or staff with expired certificate

On the right side of the page, there is a 'RRHAN-EC' logo and a 'Register' button. Below the logo, it says 'Number of hours to complete: 2'. A yellow arrow points from the text above to the 'Register' button.

6. Fill in the details then click on the Register button and you are ready to start.

The screenshot shows the registration form for the 'Volunteers: RRHAN-EC Fundamentals' course. The form includes the following fields:

- Site name: not defined
- School or organisation: [empty field]
- Age demographic: not defined
- Main language other than English spoken at home: Unknown
- Are you a parent/carer of a child at the school?: not defined

At the bottom of the form, there are two buttons: 'Cancel' and 'Register'. A yellow arrow points from the text above to the 'Register' button.

Once you complete the training you will be issued with a certificate.

Please bring your RRHAN certificate to the front office to show that you have done the course. You can use this certificate when applying as a volunteer in any other school in South Australia.